

## **İŞ INVESTMENT INFORMATION POLICY**

The main aim of the Information Policy is communication of necessary information and disclosures, other than those which include inside information, to shareholders, investors and stakeholders in a timely, accurate, complete and intelligible manner, which is accessible at the lowest cost possible and equally available to all.

### **The Main Frame of the Information Policy**

İŞ Investment makes declarations and gives information on material developments, which do not carry any inside information within the frame of the Turkish Commercial Code, Capital Market Law and applicable regulations, which could affect the investment decisions of investors and the value of our capital market instruments traded at the exchange and while doing so it follows the corporate governance principles.

İŞ Investment, which makes an active approach regarding the adoption and application of the corporate governance principles, also puts in great effort to public disclosure and briefing about applicable regulations and to accomplish the best practices on an international basis.

### **Power and Responsibility**

The preparation, monitoring, inspection and development of the information policy is the power and responsibility of the Board of Directors. The Investor Relations department and the Assistant General Manager, who receives the reports of this department, are responsible for the coordination of the information function. The aforesaid authorized persons fulfill their duties reporting to the Corporate Governance Committee.

### **Some of the Methods and Instruments used for Public Disclosure**

Some of the methods and instruments to inform the public within the frame of the capital market regulations, the Turkish Commercial Code and other applicable regulations and the used instruments and applied methods are given below:

- The material event statements about the developments, which could affect the investment decisions of investors and the value of our capital market instruments traded at the exchange within the scope of the capital market regulations are disclosed to public and report to the Capital Markets Board when necessary, accurately and on time. The material event statements are also published on our web site on the same day and submitted for the investors' information.
- The financial statements, which have been prepared according to the capital market regulations, are disclosed to public and published on the web site of İŞ Investment.

- The Board of Director's annual and quarterly reports including the minimum information according to the concerned regulations are disclosed to the public together with financial statements. The annual report is prepared according to given times in the corporate governance principles and before the Annual General Meeting of Shareholders every year, submitted for the shareholders' information. In case the report is requested in printed version, it can be obtained by the Investor Relations department.
- If necessary press statements are made via media by the Chairman, the General Manager or his/her representative or by other authorities, who are approved by the aforesaid persons. During the press statements, necessary steps are taken to protect the inside information, which has not been disclosed to public yet.
- The teleconferences, organized during various times and the road shows, organized on a national and international basis provide shareholders, investors and other related parties with necessary information. The investor presentations in these information meetings and other information giving documents are published on our web site to equally inform our individual investors. If it is within the bounds of their responsibility the General Manager, the Assistant General Manager and concerned managers attend these meetings organized by the Investor Relations department. If it is considered necessary the mentioned contact teams can also be extended.
- Investor Relations department submits all necessary information, particularly our financial and operational performance, to shareholders, investors and when necessary to rating agencies and to the analysts who prepare research reports about IS Investment and it is made sure that the information is interpreted correctly.
- All questions, asked by the shareholders, investors and other related parties by means of e-mail, mail, phone or during face-to-face meetings, are answered by the coordination of the Investor Relations department and while doing so necessary steps are taken to protect the confidentiality of inside information.
- If there are news or reports with different contents than the already announced information in order to inform the public published by press organs on a national basis and if they are material to affect the investment decisions of investors and the value of our capital market instruments traded at the exchange, then Investor Relations department makes necessary announcements to the public without waiting for any warning, notice or request from the Capital Markets Board or any other responsible board. In addition to this, necessary disclosures are made whether the news or reports, which do not require a public disclosure liability according to applicable regulations, affect the investment decisions of investors and the value of our capital market instruments traded at the exchange and if it is considered necessary the public is informed via material event statements. The Investor Relations department takes the necessary measures to closely monitor the news and reports announced by press organs or released to the public.
- Including forward-looking information, all public disclosures within the frame of material event statements regulation of the Capital Markets Board and applicable regulation would be constantly revised upon related changes and developments.
- Changes in the Information Policy is disclosed to public including its reasons.

**IS Investment Corporate Web Site**  
**([www.isinvestment.com](http://www.isinvestment.com))**

The “Investor Relations” sections of our corporate web site with Turkish and English language options are used as active information tools to carry out the information policy of our company and to inform the public.

Our Investor Relations web site provides shareholders, investors and other related parties any kind of information, considered necessary by the corporate governance principles and regulatory authorities, including information such as investor presentations about our annual and quarterly operational and financial performance, company policies and the Annual General Meeting of Shareholders, research and rating reports published about our company and share price performance. The Investor Relations section of our web site is regularly updated by the Investor Relations department and used as an active information tool.

**Persons with Administrative Responsibility and Protection of the Inside Information**

The Board of Directors and Executive Board Members of IS Investment are considered as “Persons with Administrative Responsibility” because they have regular direct and indirect access to inside information due to their duties and they have the authority to make decisions, which could affect the commercial goals of the company.

Apart from that, information about which authorities will declare the material event statements to the public and how the confidentiality of the inside information will be protected is determined by our internal regulations and announced to our employees.

In addition to this, the people, who are among the “List of persons, who have access to inside information”, which is updated regularly, are informed in written form and against signature about the protection of the confidentiality of the inside information and the responsibility not to use this information in the trade of capital market instruments of IS Investment.

The Information Policy of IS Investment is approved by the Board of Directors and disclosed to public.